



**GERMAN AMERICAN
SCHOOL ASSOCIATION**
OF SOUTHERN CALIFORNIA

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www.Germanschool4kids.org
A Non-Profit Corporation (Tax ID 95-2259663)

Employment Application

Date of Application: _____ Social Security No: _____

Name: _____

Current Address: _____

Home phone No: _____ email address: _____

Position for which you are applying:

- Kindergarten Unterstufe Mittelstufe Oberstufe
 Schulleiter Lehrer Assistent

Returning teachers do not need to fill out the following information again but they need to initial and sign this form.

Licenses/certifications held:

Education and Training in Germany:

Education and Training in the USA:

Work Experience:

Please provide us with 2 references who can attest to your ability to work with children.

1. _____
Name, Address, Position, phone and email

2. _____
Name, Address, Position, phone and email

[] **Positions:**

The German-American School Association is offering positions as school directors, teachers and assistants in all of our schools. These are part-time paid positions that require 3 hours of classroom instruction on 30 Saturdays per year as well as participation in teachers meetings and continuing education workshops. A teacher's questionnaire is filled out by each applicant. It is understood that the employment is on a year to year basis as it is unknown what circumstances are applicable in the following school year.

In cooperation with the main office the school director at each school hires a teacher.

We do not discriminate on the basis of sex, race, color, religion, national origin, age, handicap, marital status.

All applicants will be treated courteously, with respect and consideration.

[] **Qualifications:**

Knowledge of German.

Teaching Credential, previous foreign language teaching experience or other work with children.

Must be able to work cooperatively with all members of the staff and the main office and communicate effectively with parents.

The successful applicant will have experience working with a diverse community of learners and an understanding of nontraditional teaching methods.

Upon hiring a school director/teacher receives directions (in German) as to the duties of said positions.

[] **Termination:**

All new positions are on a probationary basis for 12 teaching units (3 hours of classroom instruction). During this period, employees may be terminated at any time and for any reason, with or without cause, and with or without notice.

After this probationary time the employment continues until the end of the school year.

Even though every new school year returning teachers and returning assistants are hired with a new contract they do not fall under the probationary requirement.

If possible a teacher/assistant should finish the school year.

If a teacher leaves voluntarily a written statement "exit interview" has to be signed stating the reason for leaving.

All terminations from the German-American School Associations School will be based on documented records. Adequate cause for termination of the employment of a teacher from a position will include proven incompetence, gross neglect of duty, or improper conduct.

Please initial all 3 boxes.

Should I be hired I will have to show proof that I have the legal right to work in the USA. I also understand, this contract ends at the end of the current school year for which I applied.

Signature of Applicant

Date